

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
HS Studio Room
December 21, 2009
6:30 pm**

BOE Present: Bush, Cwik, Haak, Mack, Page, Winkler
BOE Absent: Fischer

Administration Present: Becker, Callahan, Jensen, Luetschwager, Treuden
Administration Absent:

Student Representative Present: Ashley Konkel

Others Present: Jessica Carlson, Randy Zakowski, Erica Suehring, Dave Rasmussen, Natalie Cwik

1. Call to Order

Meeting called to order by President, Tom Bush at 6:46 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Haak, Mack, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on December 14, 2009.

4. Approval of Agenda

Motion by Cwik/Haak to approve the December 21, 2009 meeting agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Haak to approve the minutes of the Regular Meeting on November 16, 2009 and Special Meeting on November 23, 2009. Carried 6-0.

6. Treasurer's Report: Financial report was presented by Doreen Treuden. Motion by Haak/Winkler to approve report as presented. Roll Call taken for approval: Bush, Cwik, Haak, Mack, Page, Winkler.

7. Public Input: No input at this time.

8. Special Presentation – National Honor Society Giving Tree Project: Presented a video regarding the Giving Tree project for Christmas.

9. COMMITTEE REPORTS

Student School Board Representative Report: No report this month.

Legislative Report/Discussion: Current legislative updates are emailed to the board throughout the month.

Policy Committee Report/Discussion: Chris Page shared that most items the committee has been working on are on the Agenda. Also discussed the possibility of creating a zero hour at the high school for the purpose of show choir, the continuation of student input on use of electronics and discussion of course offerings for 2010-2011.

Extra Curricular Committee Report: No meeting held.

Finance Committee Report: Met on December 14th and discussed 2010-2011 budget, safe and secure entrance and audit report.

Facilities Committee Report: No meeting held.

Personnel Committee Report: No meeting held.

Technology Committee Report: Met on December 7th – Presentation regarding Moodle – Student Council request for e-mail addresses.

Safety Committee Report: No meeting held.

Joint Interactive Committee Report: Met and discussed signs in the village, concerns regarding the pedestrian crossing at the end of Jerdee Lane and Liberty Street and elections in village and school board.

Health and Wellness Committee Report: No meeting held.

Communications Committee Report: No meeting held.

10. OLD BUSINESS

A. Policy First Readings:

Access to Internet Policy (363.1): Motion by Page/Mack to approve the first reading of this policy as presented. Carried 6-0.

Graduation Ceremony (345.62): Motion by Page/Cwik to approve the first reading of this policy as presented. Carried 6-0.

Full-Time Student Definition (412.1): Motion by Page/Winkler to approve the first reading of this policy as presented. Carried 6-0.

Graduation Requirements (345.6): Discussed removing paragraph from policy. Motion by Page/Cwik to approve the first reading of this policy with changes and wave 2nd reading. Carried 6-0.

B. Discussion of Board Committee Restructure: Tom Bush shared that discussions regarding committee structure and appointments to committees will be an ongoing discussion as the board moves forward. Information was shared publicly last month and no feedback has been received regarding these structural changes.

11. NEW BUSINESS:

A. Recognition of Gifts to District: Mark Becker shared that an elementary teacher received \$100 through the Dane County Cops for Kids program to purchase winter clothing and a parent who works at Kohl's donated 700 books and boxes of stuffed animals to accompany the books.

B. Presentation of Audit Report for 2008-2009: Doreen Treuden presented the Audit Report and stated that there were no significant findings in the audit. Two issues that were discussed were segregation of duties in office and preparation of financial statements. Motion by Haak/Winkler to approve audit report. Roll vote to approve. Carried 6-0.

C. High School Course Booklet for 2010-2011: Mark Luetschwager presented information on new high school courses that are being recommended as additions to the course booklet for next year in science, math, social studies, art, business ed. and computer sciences. The course booklet is going through some major formatting changes to make it more useful to students and parents and a final copy will be shared at the next meeting. Motion by Winkler/Cwik to approve addition of courses. Carried 6-0.

D. Youth Apprenticeship and School-to-Work Cooperation Agreement for 2009-2010: Deerfield is part of a Dane County school districts consortium to receive services through a consolidated resource on a pay-as-you-go agreement. Currently provides a terrific service to schools and we hope to expand our involvement in the future. Motion by Cwik/Winkler to approve agreement. Carried 6-0.

E. Update from Special Board Meeting on Bus Transportation: The board held a special meeting prior to the Regular Board Meeting to discuss the current transportation policy and the recent exploration of expanding this service within the village. Discussion was held regarding the type of services to provide, safe passage for students to and from school, bus ridership times, monetary impact on budget and logistics of expanding current transportation services. The board requested that an ad hoc committee be appointed to explore all options further with a report back to the Board in the spring. No changes would occur during this current school year as more information is gathered regarding routes, walking distances, projected impact, budget increases. Tom Bush announced the formation of this committee.

- F. Update on Safe and Secure Entrance Exploration:** Michelle Jensen shared the progress steps taken since the meeting on Nov. 23rd. Further exploration of the middle school area found that this option would be very limiting in both space and future growth based on the floor plans provided by Plunkett & Raysich Architects during their recent facility study. Other options being explored are adding onto the small gym and considering an off-site option at the vacant Deerfield Vet Clinic. More information will be presented to the Board in January.
- G. Physical Therapy Contract – Purchased Service:** Barb Callahan presented this contract. We continue to need additional PT services outside of our contracted position to meet the needs of student IEP's. Motion by Winkler/Haak to approve contract. Carried 6-0.
- H. Cambridge Counseling Clinic – Purchased Services:** Barb Callahan presented this contract. We currently contract with Cambridge Counseling Clinic as part of our AODA program to serve students. Motion by Winkler/Haak to approve contract. Carried 5-0, 1 abstain.
- I. Appointment of Acting Board Clerk:** – Mary Chadwick-Kiefer recently attended an elections workshop sponsored by the state. It is recommended that school boards appoint an acting clerk in the absence of the board elected clerk. Mary has been filling this role for many years, but there has never been a formal appointment. Motion by Winkler/Cwik to appoint Mary Chadwick-Kiefer as acting BOE Clerk. Carried 6-0.

12. School Board President's Report: Tom Bush thanked the school board members for assisting with the recent staff breakfast and extended a thank you to Doreen Treuden for her preparations. He also shared that the district and union will work together to get a 2010-2011 calendar finalized soon for parents.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen congratulated and expressed a job well done to the many student groups and staff who have contributed to a wide-variety of projects that will benefit Deerfield students and families this holiday season. The response to these projects has been overwhelmingly generous with thousands of dollars and hundreds of canned good donated to families and students.

Barb Callahan: No additional information to share at this time.

Doreen Treuden: No additional information to share at this time.

Mark Luetschwager: Mark shared that the holiday concerts were well attended and had great performances by all groups, groups of middle and high school students recently attended leadership training provided by the school, last week David Daniels from American Players Theater was in the school as part of the Potency of Poetry program which was a phenomenal experience for our students, T.R. E. E. is a group of students who have recently come together to explore ways to expand students' knowledge of tolerance, respect and equity within our school and community.

Mark Becker: Mark Becker shared that the Winter program was very well attended and thanked the teachers involved, grades 3, 4 and 6 participated in a shoe box giving project which collected items for over 80 shoeboxes, sixth grade will be hosting their annual holiday luncheon for the families on December 23.

Upcoming Meetings were scheduled.

Motion by Winkler/Haak to move to executive session at 8:21 pm. Roll call vote taken, all ayes.

President Bush reconvened in open session at 10:29 pm and announced that action was taken in executive session.

Adjournment

Motion by Cwik/Page to adjourn at 10:31 pm. Carried 6-0.

Respectfully Submitted,

Doug Cwik
Clerk